

## Application Guidelines



Please check the [Eligibility Criteria](#) before filling out the Application Form.

### Subject/Themes

The proposed project may be of any subject or theme, ranging from climate change, conservation, human rights, and social issues to deeply personal stories. We are looking for original stories with innovative, creative treatment and artistic vision. Experienced and emerging filmmakers who are interested in cross-cultural collaboration are encouraged to apply. The selection of projects will be based on artistic merit and international potential for co-production.

### Required Materials to be Submitted

LogLine:	30 words
Synopsis:	400 words
Treatment & Narrative Outline:	800 words
Filmography/CV:	250 words
Visual Trailer	3-4 minutes

For Application Fees click [here](#).

Application to be filled up online. Applicants can partially fill out the form, save their progress and later resume through a system-provided link until final submission. Incomplete applications will not be considered for selection.

**A maximum number of 2 Participants is allowed per project.**

Please note that the **audiovisual trailer is mandatory for selection, as it is one of the key elements to assess the project.** The visual clip must be within 3 to 4 minutes of duration.

Please upload the clip on **Vimeo / YouTube** first and furnish the link along with the password in the respective fields. **Do not submit a Google Drive link for the trailer.**

Kindly make sure that the link remains valid until the end of March 2024.

The word count in the Application Form may not match exactly with your word count in MS Word. You may use MS Word's word count as a reference.

**International Applicants** are not required to pay any application fees at the time of application submission. Participants are to pay the required fees after the final selection only.

**Indian Applicants, please note:**

Make the payment transaction according to the details of the application fees available to you (click [here](#) for fee details). The details of the Transaction need to be furnished for successful submission.

**Submission Deadline: 28 December 2023 11:59 PM IST**

**The Participant Application Form has 4 pages/ sections:**



**Section 1: Applicant Details**

Collects Applicant’s Nationality, Name, Contact Details and Role In The Project

**Your Role In Project \***

A dropdown menu with a light blue border. The current selection is 'Director or Co-director'. The menu is open, showing three options: 'Director or Co-director' (highlighted in light blue), 'Producer or Co-producer', and 'Director & Producer'.

If the Applicant’s role in the project is **Director Or Co-director**, the relevant information collected in this section will be auto-populated on **Page 3: Director’s Details** and will be uneditable. However, the applicant will need to furnish the Director’s Bio and Upload the Photograph (headshot only) in the corresponding section.

If the Applicant’s role in the project is **Producer Or Co-producer**, the relevant information collected in this section will be auto-populated on Page 4: **Producer’s Details** and will be subsequently uneditable.

However, the applicant will need to furnish the Producer’s Bio and Upload the Photograph (headshot only) in the corresponding section.

If the Applicant’s role in the project is **Director & Producer**, the relevant information collected in this section will be auto-populated on Page 3: **Director’s Details** and Page 4: **Producer’s Details** and will be un-editable.

The applicant will need to furnish the Director’s Bio and Upload the Photograph (headshot only) in the Director’s section. The same will be auto-updated in the Producer’s Section, once entered

It also has a subsection called Production Company Profile that collects the Company Name, Full Company Address and Brief Company Profile (250 words)

The funding section is as follows:

<b>Total Budget (USD) *</b> <input type="text"/>	<b>Is Any Funding Secured?</b> <input type="radio"/> Yes <input checked="" type="radio"/> No
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**CASE 1:**

If your project has not secured any funding as of date, then please select **No** and enter the Total Budget in USD.

<b>Total Budget (USD) *</b> <input type="text"/>	<b>Is Any Funding Secured?</b> <input checked="" type="radio"/> Yes <input type="radio"/> No
<b>Total Funding Secured so far (USD) *</b> <input type="text"/>	
<b>Please specify details of secured funding: Institution/s &amp; Amount in USD *</b> <input type="text"/>	
<b>Further Fund Seeking For (USD) *</b> <input type="text"/>	

**CASE 2:**

If your project has already secured partial funding, then please select **Yes** and the system will ask for further details as shown in the image.

<b>Narrative Information</b>	
<b>Logline (~ 30 words) *</b>	<input type="text"/>
<b>Synopsis (~ 400 words) *</b>	<input type="text"/>
<b>Treatment &amp; Narrative Outline (~ 800 words) *</b>	<input type="text"/>
<b>Link for Trailer *</b>	<input type="text"/> <small>Please don't use Google Drive Links</small>
<b>Password for Trailer</b>	<input type="text"/>
<b>Film Still *</b>	<input type="text"/>
<input type="button" value="Upload"/> or drag files here.	<small>only .jpeg, .jpg &amp; .png files of max 5MB</small>

Proceed to the Narrative Information section to input the project specific details

**Do not submit a Google Drive link for the trailer. Please upload your trailer on Vimeo or YouTube and submit a streaming link instead.**

### Section 3: Director & Producer Details

Collects Director's contact details, nationality, bio and headshot (5 MB only jpeg, jpg, png files will be accepted)

In case the Applicant is the director, a few sections will remain pre-filled.

Collects the Producer's contact details, nationality, bio and headshot (5 MB only jpeg, jpg, png files will be accepted)

In case the Applicant is the producer, a few sections will remain pre-filled.

### Section 4: Other Details + Bank Transaction Details



Do you have a 2nd Participant?

Yes  No

#### Bank Transaction Details

##### Amount to be Paid

Please pay a sum of ₹ 1500 to the following account >

Account Name: Documentary Resource Initiative

Bank Account No: 31571546742

Bank: State Bank of India (SBI)

IFSC: SBIN0000180

Transaction ID/ Ref. No. \*

Transaction Date \*

Date can't be in future

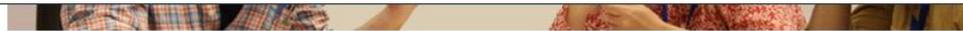
Transaction ScreenShot \*

or drag files here.

only jpeg, jpg & png files of max 2MB

#### CASE 1:

If you don't have a 2nd Participant for the project, Click **No** and it'll show you the final amount to be paid. Please make your payment first and then enter the details as asked to successfully submit the form.



Do you have a 2nd Participant?

Yes  No

Is the 2nd Participant other than Director or Producer?

Yes  No

## Bank Transaction Details

### Amount to be Paid

Please pay a sum of ₹ 3000 to the following account >

Account Name: Documentary Resource Initiative

Bank Account No: 31571546742

Bank: State Bank of India (SBI)

IFSC: SBIN0000180

Transaction ID/ Ref. No. \*

Transaction Date \*

Date can't be in future

Transaction ScreenShot \*

or drag files here.

only jpeg, jpg & png files of max 2MB

## CASE 2:

If you have a 2nd Participant for the project, Click **Yes** and then the form will ask as shown in the image. If your 2nd Participant is the same person as the Director or Producer whose details have been captured already, then click **No** and proceed to the Bank Transaction details section. It'll show you the final amount to be paid. Please make your payment first and then enter the details as asked to successfully submit the form

Do you have a 2nd Participant?

Yes  No

Is the 2nd Participant other than Director or Producer?

Yes  No

## Second Participant's Details

Other Participant's Name \*

Other Participant's Role in Project \*

Other Participant's Short Bio ( ~ 250 words) \*

Other Participant's Photo \*

or drag files here. only jpeg, jpg & png files of ma

Other Participant's Email \*

### CASE 3:

If you have a 2nd Participant for the project, Click **Yes** and then the form will ask whether the 2nd person is the same as your Director or Producer mentioned in the form.

If your 2nd Participant is not the same person as the Director or Producer whose details have been captured already, then click **Yes**.

Then the form will ask for additional details for the 2nd Participant. Furnish those details and proceed to the Bank Transaction Details section.

It'll show you the final amount to be paid. Please make your payment first and then enter the details as asked to successfully submit the form.

## For Indian Applicants only:

### Bank Transaction Details

#### Amount to be Paid

Please pay a sum of ₹ 3000 to the following account >

Account Name: Documentary Resource Initiative

Bank Account No: 31571546742

Bank: State Bank of India (SBI)

IFSC: SBIN0000180

#### Transaction ID/ Ref. No. \*

#### Transaction Date \*

Date can't be in future

#### Transaction Screenshot \*

only jpeg, jpg & png files of max 2MB

#### Consent

Yes  No

By submitting this form and clicking the option "CONSENT", I, hereby voluntarily provide explicit consent to process my personal information to Documentary Resource Initiative (DRI) and its affiliates that include Jurors & Decision Makers of DocedgeKolkata.

### Bank Transaction Details

Account Name:

**Documentary Resource Initiative**

Account No: 31571546742

Bank: State Bank of India (SBI)

IFSC: SBIN0000180

Please note Transaction ID,

Transaction Date

Transaction Screenshot (Max file size 2 MB, only jpeg, jpg, png) are required for successful form submission.

Also note, the Transaction date can't be a future date from your date of submission.

## Please Note:

**International Applicants** are not required to pay any application fees at the time of submission. Participants are to pay the required fees after the final selection only.

If the applicant category selected is **International** then the form will auto-hide the bank transaction details section and for the applicant category: **Indian**, the form will auto-calculate the amount to be paid in INR.

For Fees Details click [here](#).

## Final Step:

**Tick** the Consent **Check Box** and then Click on the **Submit Button** to successfully submit the DocedgeKolkata 24 Application Form.

In case you haven't received a confirmation email after the successful submission of the form, please check your spam or other folders.

## For all application-related queries contact:

Diksha Sharma  
[diksha@docresi.org](mailto:diksha@docresi.org)

+91 77389 70773 (WhatsApp/ Call)  
(9 AM to 6 PM IST)

Subhadeep Ghosh  
[subhadeep.docresi@gmail.com](mailto:subhadeep.docresi@gmail.com)

+91 9051251331 (WhatsApp/ Call)  
(11 AM to 6 PM IST)